



May 2010

**May Chapter Meeting**  
Thursday, May 27, 2010  
MCM Elegante Hotel  
6:00pm – Networking  
6:30pm - Meeting Begins

# The La Luz Lamplighter

VOLUME 42

ISSUE 10

## Trivia Night a HUGE Success!



Our first Trivia Night Fundraiser was a huge success thanks to the organizers of the event and the many participants. Ken Zeringue (2<sup>nd</sup> from left), husband of La Luz member Cathy Zeringue, and his three team mates, came in first place for the evening.

### ABWA Mission Statement

**To bring together business women of diverse occupations and to provide opportunities for them to help themselves and others grow personally and professionally through leadership, education, networking support and national recognition.**

**Woman of the Year**  
MyChelle Andrews

**Top Ten Nominee**  
Margaret Speer

**American Business Womens' Association**  
The association for all women in all occupations



## PRESIDENT'S CORNER

### New Mexico Flag Salute

I salute the flag of the State of New Mexico and the Zia symbol of perfect friendship among united cultures.

### ABWA Proud Code of Conduct

1. All members will serve as goodwill ambassadors for ABWA
2. Members will not allow their personal beliefs and convictions to interfere with the representation of ABWA's mission
3. Members will always treat their member colleagues, guests, vendors, and sponsors with honesty, respect, fairness, integrity, responsibility, kindness and in good faith
4. Members will maintain compliance with ABWA National, Chapter and Express network Bylaws
5. Members will not use their personal power to advance their personal interests
6. Members will strive for excellence in their professions by maintaining and enhancing their own business knowledge and skills, and by encouraging the professional development of other members

### Benediction

Guiding Spirit, Guardian of our days  
 Be with us as we go our separate ways  
 Help us to feel those thoughts that lift  
 and bless  
 To know a closer bond of friendliness  
 To see Thy beauty, always- every day  
 Translated into living- this we pray.  
 Amen

### *President's Message*

Dear La Luz Chapter Members,

Hi Everyone,

We are rapidly coming to the end of the 2009 – 2010 year. It is time for us to start planning for next year. I would like each of you to consider running for office. It's the very best way to get involved in La Luz. If you would like to run for one of our offices, please let Louisa know before the meeting this month. We will be voting on President, Vice President, Secretary, Treasure and Board Delegate.

I would also like every to start thinking about which committee they would like to be on next year. We have four committees: Professional Development, Programs, Fund Raising and Membership. We will need chairs and members for each committee. As a La Luz member, we ask you to participate in at least one committee. There is an article in the newsletter about what each committee does, if you are not familiar with the committee be sure to check it out.

The most important thing we do that helps us plan for next year is our survey. We will be doing two this year. The survey on WIN which helps both La Luz and ABWA National know what you are looking for from ABWA and a survey at our meeting which focuses on La Luz. This is your chapter and you need to let the leadership team know what you want from the chapter.

I look forward to a great meeting this month. Our speaker is our very on Margaret Speer. Margaret's topic is: Professional Correspondence and High-Tech Etiquette.

See you soon!

In ABWA Love,

*MyChelle*



## Focus on May Chapter Meeting

### La Luz Meeting Agenda – May 27, 2010

- 6:00 Social, Networking, Door Prize Ticket Sales
- 6:30 Call to Order & Welcome: MyChelle Andrews  
 Pledge of Allegiance  
 NM Flag Salute  
 Mission Statement
- 6:35 Dinner – Introductions / Michelle Tabacchi
- 7:00 Guest Speaker – Margaret Speer, “Professional Correspondence and High-Tech Etiquette”.
- 7:45 Break
- 7:50 Business Meeting  
 Member of the Month – May  
 New Member Affiliation  
 Financial Report  
 Secretary Report  
 Correspondence  
 Old Business  
 Fiesta July 16 and 17  
 Business Associate Meeting Update (June meeting)  
 New Business  
 Officer Elections - Vote  
 Announcements / Reports  
 Committee Chairs  
 Fund Raising  
 Garage Sale June 26 @ Luisa’s in the NE Heights  
 See news letter for filed reports  
 Other Announcements
- La Luz’s Birthday
- 8:30 Door Prizes – Michelle Tabacchi
- 8:45 Benediction

### May Highlights

May’s presenter is La Luz member Margaret Speer. Margaret will be speaking on the subject of “Professional Correspondence and High-Tech Etiquette”. Turn to page 7 for more information on this month’s speaker.

### *May Chapter Meeting*

*Thursday, May 27, 2010  
 MCM Elegante Hotel  
 6:00pm – Networking  
 6:30pm – Meeting Begins*

### Menu

Salad with Ranch and Raspberry  
 Vinaigrette  
 Cumin Crusted Pork Loin  
 Baby Red Potatoes  
 Fresh Veggie Medley  
 Rolls & Butter  
 Birthday Cake  
 Coffee and Iced Tea

If you have special dietary requests, I will need them no later than Tuesday prior to meeting.

Thank you,

Judi Anderson, Committee Chair

### *Next La Luz Meeting*

*June 24, 2010  
 MCM Elegante*

### *Next Board Meeting*

*June 10, 2010  
 TVC*





## Committee Square



Date	Activity	Info	Results
Oct 24	Yard Sale	A huge success and a good time were had by all!! Thanks.	\$620.94
Oct/Nov	Concessions		\$515.09
Nov/Dec/Feb	Flower Del	Thanksgiving/Christmas/ and Valentine's Day—Thanks to all!	\$275.00
Feb 25	50/50 Raffle	Congrats to Dana Roberson—She won \$510, we earned \$510!	\$510.00
May 7	Trivia Night	S-U-C-C-E-S-!! La Luz made	\$981.75
		UNM Foundation Scholarship made	\$1549.50
May 7/8	Flower Del	Mother's Day	
Jun 26	Yard Sale	At Luisa's	
	Internet Raffle	We are going to raffle off the beautiful antique ABWA compact that Lana Hills donated to the chapter via email across the country. Only 100 tickets, \$20 each, proceeds to the UNM Scholarship.	

### Fund Raising Committee Update May 2010

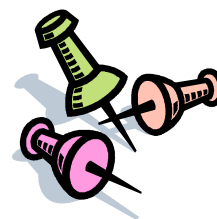
Hello La Luz!

**Trivia Night**—It was a huge success! And a lot of fun!! Check out the numbers above—we exceeded our fund raising goals on this one! Thanks to all who participated.

**Yard Sale**—Saturday, June 26 at Luisa's. Start saving your castoffs—they will be someone else's treasures!

**"La Luz did shine in 2009—we will do it again in 2010!!"**

Jeanne Banks,  
Fund Raising Chair



### La Luz Bulletin Board

- Yard Sale Fundraiser Items Needed**

Have unwanted household items lying around? Gather up the clutter and put it to good use by donating it to the La Luz Yard Sale coming up on June 26, 2010. Contact Luisa Gignac for info on dropping off your items and participating in the event.



## Committee Square



### Committee Overview of Responsibilities and Focus Areas

#### La Luz Committees

Here is an overview of the responsibilities of each committee. If you have any experience in any of these areas or would like to gain new skills in one of these areas please sign up for a committee.

#### Professional Development:

- ❖ Chapter Scholarships
- ❖ Chapter Newsletter
- ❖ Website Content
- ❖ Public Relations
- ❖ History / Archives
- ❖ Promote Member Professional Development
- ❖ Recommend Professional Development Activities

#### Programs:

- ❖ Meeting Arrangements
- ❖ Speakers / Programs
- ❖ Member Contact
- ❖ Sponsor Business Associate Event
- ❖ Sponsor Women of the Year / Top Ten Event

#### Fund Raising:

- ❖ Fund Raising Activities
- ❖ Sponsor Fund Raising Events

#### Membership:

- ❖ Roster Maintenance
- ❖ Orientation
- ❖ Goodwill Ambassador
- ❖ Sponsor Enrollment Events
- ❖ Send Flowers and Various Cards

### Top Ten Business Women of ABWA Overview

Each year, 10 ABWA members are recognized nationally for the exceptional achievements in their groups, professions and community, by being selected as the Top Ten business women of ABWA. The Top Ten Business Women of ABWA serve as important role models for our members.

Each Chapter / Express Network is encouraged to nominate a member for ABWA's national recognition program. ABWA national provides guidelines for the selection.

After the Chapter / Express Network nominates a candidate, the candidate fills out an application form and submits the application to national. The application has 5 sections. Points are awarded for each section. The 5 sections are: Career Accomplishments – 20 points, Professional and Personal Goals – 10 points, ABWA Historical Profile – 10 Points, Formal Education – 5 points and Community Involvement – 5 points.

To be considered for the Best Practices Award, a Chapter / Express Network must nominate a member for Top Ten.

#### Eligibility Requirements for Top Ten Business Women of ABWA

1. Member currently in good standing both nationally and locally
2. Female
3. Currently employed
4. Current / past Chapter / Express Network officer
5. ABWA member in good standing for at least three (3) years as of May 15 of the nominating year
6. Nomination by her Chapter / Express Network, which has been her primary affiliation for at least one year as of May 15 of the nomination year



### Calendar of Events

1. Thursday, June 10, 2010  
Board Meeting
2. Thursday, June 24, 2010  
Chapter Meeting
3. Saturday, June 26, 2010  
Chapter Yard Sale
4. Fri. & Sat, July 16 & 17, 2010  
ABWA Fiesta
5. Thu.- Sat., October 28 -30, 2010  
2010 National Women's Leadership Conference



## Committee Square



A big "THANK-YOU" to Mike and Deb Foley for making the Trivia Night Fund Raiser a huge success!



John and Jeannie Banks were "Talliers" for the Trivia Night Fund Raiser Event on May 7, 2010

 Submit Articles for the La Luz Lamplighter to: [ingamass@comcast.net](mailto:ingamass@comcast.net)

### Program Committee Report May 2010

**Future Scheduled Speakers are as Follows:**

- **May 27-** Presenter: Margaret Speer, "Professional Written Communication and Email Etiquette".

- **June 24-** Presenter: \*TENT\* Dorothee Otero, Ex. Director, Barrett House
- **July 22-** Presenter: Keri Stewart-Results 4 Business Inc. "Your Future: Cluttered or Blank?"

Holly and Marlene enjoying the evening during the Trivia Night Fund Raiser event.



Michelle and JoAnn doing an excellent job taking tickets at the Trivia Night event.



## Member Birthdays and ABWA Anniversaries

**Happy Birthday to the following La Luz members celebrating a birthday in May!**

Judi Anderson 05/17  
Margaret Speer 05/20



**The following members are celebrating Anniversaries in May!**

Luisa Gignac 1967  
Marie Gignac 1988  
Marlene Hall 2007  
Inga Mass 2008  
Cathy Zeringue 2008





## Getting to Know ...



### Getting to Know ... May Speaker, La Luz Member, Margaret Speer

Margaret Speer is currently an administrative assistant at Technology Ventures Corporation, a Lockheed Martin Company, is an active member of the La Luz Chapter of the American Business Women's Association and of Toastmasters International where she has achieved the status of Distinguished Toastmaster. Margaret is co-founder of the Toastmasters @ TVC Club.

She has an Associates Degree in Business and has been an administrative assistant/secretary for

more than 30 years. Prior to moving to Albuquerque she worked for Oral Roberts University, Oral Roberts Evangelistic Association, McDonnell Douglas (Long Beach, California) and the EXCEL group in Yuma, Arizona.

Margaret has been a competitive athlete and completed three Ironman Triathlon events. Two of them at the Ironman World Championship race in Hawaii. She continues to workout on a regular basis and maintains a high fitness level.

She and Jack, who is disabled, have been married for 54 years. They have three children, four grandchildren and two great-granddaughters.

Margaret's topic for the May 27 meeting is "Professional Correspondence and High-Tech Etiquette".

### Getting to Know Better ... Our La Luz Top Ten Candidate, MyChelle Andrews

This year La Luz nominated MyChelle Andrews to be our representative as Top Ten Candidate. MyChelle's application for Top Ten can be found on WIN under the La Luz library.

MyChelle Andrews has been a La Luz member for over 3 years and is the President for the 2009 – 2010 year. MyChelle has over 24 years experience in the Information technology field and over 28 years experience as an entrepreneur. MyChelle has two associate degrees from Portland

Community College and continues her education through technical training and professional development classes.

Personally MyChelle has been active in many non-profit organizations, The Miss America Scholarship Program, ASAP Drug and Treatment Program, The Morrison Center, Family and Child Services and The Ronald McDonald House just to name a few. Lately MyChelle has spent most of her time participating in ABWA. In just over 3 years, MyChelle has held the office of Vice President and is the current President of La Luz, chaired Fiesta and is the current chair for Area Council.



## La Luz – March, 2010 Meeting Minutes

**Note: The March meeting minutes are being printed in the May newsletter because they were not printed in the April newsletter.**

ABWA – La Luz Chapter Meeting  
Thursday, March 25, 2010

Meeting Start Time: 6:30p.m.

No. of Attendees: 16  
Guests: 3

6:30 p.m. – Vice President, Mychelle Tabacchi, opened the meeting with the Pledge of Allegiance followed by the New Mexico Flag Salute and the ABWA Mission Statement.

6:35 p.m. – Judi Anderson led introductions asking each attendee to introduce themselves and tell us a trivia fact. She then announced the trivia game forms on each table to be completed as a group at each table as a preview of the upcoming Trivia Night event.

7:00 p.m. – Margaret Speer introduced our speaker.  
Guest Speaker – Dan Gerry, Senior Associate, Soaring Eagle Institute  
Topic - “Seeing Opportunities in Difficult Times”

Dan encouraged teamwork and active participation by assigning various topics for teams of three to brainstorm. Then the individual teams offered their ideas to the group.

Lecture Theme – Your Mindset is Critical to surviving difficult times. Where are we going? What control do we have?

Businesses that are thriving are meeting a need. Their members have positive attitudes, work hard, are happy, adaptable/open to change their business model if needed, are risk takers, believe in themselves and they love a challenge. “Entrepreneurial Mind.” They seize opportunities to improve, are avid learners and embrace change as an opportunity.

Be cautious about the story you’re telling yourself. (Brainstem thinking.)  
Neuroscience – We’re primed to see only what we expect.  
Reticular Activating System – Entrepreneurs are willing to expand their thinking.  
Our expectations affect our business. We get what we expect.

Successful businesses help people solve their problems.

A down economy is a great time to move forward – take action!

8:00 p.m. - Business Meeting  
Recognized the Member of the Month. Carmen was selected for her willingness to take on projects.

Financial Report – Accepted and Filed for audit.  
Secretary Report – Approved as printed.  
Correspondence – No new

Old Business: Applications now being accepted for La Luz Chapter Woman of the Year candidates and also the Top Ten Business Women of ABWA candidates

Dana has the applications and qualifications were reviewed for each position.  
Both positions require the member to be current on local and national dues and employed.

Woman of the Year – must be a member for at least a year.

Top Ten – a member for 3 years. You can be nominated or nominate yourself. Dana has applications and would like you to send them to her by end of day April 7<sup>th</sup>. These positions must be filled for chapter to qualify for “Best Practices” classification.

## La Luz – March, 2010 Meeting Minutes (Cont.)

Reminder: Spring Conference is coming up soon in April.

Fiesta – Mychelle sent out an email with information. Jeanne – we have 2 candidates from District 6 for National Vice President. Patty Vargas and Vanessa Willis.

### Committee Reports

Professional Development Committee: Barbara Torres reviewed available courses. Information to attend these courses is located in a binder at the sign-in table at the meeting. She noted that ABWA National will reimburse members half of the cost and the La Luz chapter will reimburse the other half. (Available LaLuz funds are limited, so apply early.)

Barbara noted the following courses for consideration:

- Annual Women's Health Policy Forum, 4/9/10, 8:30a-3p, RSVP due 3/19.
- How Does Your Money Impact Your Health? 4/8/10
- Hispanic Cultural Center NM Families in Motion - Fit Challenge Obstacle Course – 5/15/10
- Personnel How To for Managers and Supervisors - 4/28/10, 8:30 a.m. Radisson Hotel \$149
- Leadership Development and Teambuilding – 3/30/10, 8:15-4p, \$199.
- CNM College offers a wide variety of courses at various prices.

Fund Raising: Judi Anderson reviewed trivia questions discussed during dinner. Prizes were awarded and Judi reviewed the answers. She then distributed the sign-up list around the room for folks to donate. Judi asked for Silent Auction items \$25 and up in value. Tickets were sold, or the option to take tickets to sell was available.

Judi is in charge of tickets. All tickets and money need to be turned in to Judi by Sunday, May 2<sup>nd</sup>.

Dan Gerry, tonight's speaker, will donate one hour of free coaching. Value of \$75.

### Membership fundraising activities – Sharon Winings

Copy of proposed invitation for upcoming event went out in email. Feel free to send that out as invitations.

All three local chapters involved. Members invited to have tables, which depict their talents or businesses. There will be tables by some of the members. Table fee is to contribute a door prize.

There will be a 5-15 minute small presentation about ABWA and videos running on computers.

Munchies will be provided.

Jeanne asked if someone could make a personal appearance to each chapter meeting to talk about the event. Jeanne will send email to reps of other chapters.

Kathy Elrick reported on the Food bank location for the event. The room is located upstairs and an elevator is available. Judi recommended signs be put out with directions. Sharon will purchase some food donations for the food bank.

Door Prizes – Jeanne facilitated drawing for prizes.

Meeting adjourned at 8:40 p.m.

Note: Dana Roberson served as Treasurer in JoAnn's absence.

## La Luz – April, 2010 Meeting Minutes

### ABWA LaLuz Chapter Meeting Minutes April 22, 2010

Meeting Start Time: 6:30p.m

No. of attendees: 16

Members: 12

6:30 p.m. - President MyChelle Andrews opened the meeting with the Pledge of Allegiance, followed by the New Mexico Flag Salute and the ABWA Mission Statement.

6:35 p.m. - Vice President Michelle Tabacchi facilitated introductions and asked the group to discuss WIN during dinner. Michelle explained briefly our fundraising activities to the guests.

7:00 p.m. - Guest Speaker, Lee Trussell, Director of Entrepreneurial Training, Technology Ventures Corporation.

Topic - "Understanding and Using Financial Statements".

Lee explained the difference between cash and accrual accounting, the accounting cycle, the accounting equation and methods of accounting.

7:50 p.m. - Business Meeting

Member of the Month was recognized. Inga Mass was selected for her efforts in creating our award- winning newsletter. Our newsletter won the Best Newsletter award at the recent District 6 conference. It will now compete at National Conference, October 28-30, 2010, for consideration of the top newsletter of the national organization. It can be seen on WIN.

Financial Report - Will be posted on our website

Secretary Report - Approved as printed.

Correspondence – Received a card from Ursula in response to the plant sent to her by our chapter. She's having surgery on her hand. Ursula sent a thank you note which Mychelle read.

Louisa reported that Chris Mahan sends her hello to the group. Updates were also provided on Bea Gallegos, Margaret Dike and Maria. Louisa will contact Sharon to send a card for Bea, Margaret and Maria.

#### Old Business:

Women of the Year / Top Ten – Judi Anderson reported. Judi explained that these awards are highly respected. LaLuz is one of the growing chapters in the city and nationally. The employer of the Woman of the Year recipient for our chapter receives a letter from ABWA National.

Past chapter winners of the Woman of the Year Award:

1970-71 and in 1992-93 – Louisa Gignac

1981-82 - Barbara Torres

1990-91 – Marie Gignac

2002-03 - Sharon Winings

2006-07 - Judi Anderson

2008-09 - Margaret Speer

2009-10 - Mychelle Andrews

Past chapter winners of the Top Ten Award:

Barbara Torres is a recipient of the "Forever Ten" award.

2003-4 – Marie Gignac

2005 -

2006 7-2008 –Judi Anderson

2009-10 – Margaret Speer

2010 La Luz candidate for Woman of the Year - Barbara Torres

2010 Top Ten nominee - Mychelle Andrews

## La Luz – April, 2010 Meeting Minutes (Cont.)

Spring Conference – Reno, April 9-10, 2010. Four people from Albuquerque attended.

Mychelle gave an overview of the conference.

- A lot was discussed about our District. Our chapter is a Level 3 Best Practices chapter and we were recognized at the meeting.
- Focus now is WIN. We must focus on getting new people signed up. Next meeting will include a computer setup so members can open an account.

Message: ***“ABWA is here to practice and perfect but not to be perfect.”***

National held a birthday bash to cover WIN on April 21<sup>st</sup>. It was an online narrative tutorial. Four members participated.

Fiesta – July 16-17, 2010. Location: Courtyard Marriott, I-25 north, near Northrup-Grumman.

Flyers for “Save the Date” are on the back table.

Register to Debbie Reynolds, [Nmfiesta@msn.com](mailto:Nmfiesta@msn.com). Cost is \$95 to attend. La Luz chapter will pay half of the registration fee.

Baskets are being created – 3 baskets from each chapter. Donation of items/ or \$ for that is welcome. Members are welcome to contribute something to put into the bags. We can have 20 or more vendors this year. All guests will be able to come into the vendor booths. Holly Sylvester from High Noon chapter is the Chairperson for Fiesta. It’s important to increase our local participation.

Making Strides Against Breast Cancer Walk – Sunday, April 25, 2010. Group forming to walk together will meet at 9a.m. on the east side of Dillard’s at Cottonwood Mall. If you are not going to make it please notify Sharon so they don’t look for you. Also, a picture will be taken. A picture of this community activity will go into our book and also downloaded to WIN.

SBMEF Scholarship Award – All applications and selection process completed by deadline so candidate received \$2,000 instead of \$1,500.

Membership event – Saturday, April 17, 2010 – a few guests, but quality time. The members and guests enjoyed themselves. Roadrunner Food bank facility where event was held was an excellent facility.

### New Business:

Mychelle asked for a chairperson to select officers for next year. Louisa will chair the committee.

Trivia Night, May 7, 2010 – Judi Anderson reported.

Inga available at her home Thursday before Trivia night for you to bring your food donations to her home. Proceeds from tickets go to Chapter. Proceeds from Silent Auction and Quarter game will go to the scholarship fund. Michelle will make up silent auction sheets.

8:30 p.m. - Door Prizes

8:45 p.m. - Benediction


8:50 p.m. - Meeting adjourned



The Albuquerque & Santa Fe Chapters of the American Business Women's Association Proudly Present Our Annual **NEW MEXICO FIESTA 2010** July 16 - 17, 2010

WWW.ABWANM.ORG





Where:   
**COURTYARD®**  
**Marriott**  
 IT'S A NEW STAY.™  
**5151 Journal Center Boulevard**  
**Albuquerque, New Mexico 87109**  
**USA Phone: 1-505-823-1919**  
**Fax: 1-505-823-1918**  
**Toll-free: 1-877-905-4496**  
**\$79 a night plus tax**

When: Friday, July 16, 2010  
 6:00 pm Registration  
 7:00 pm Reception

Saturday, July 17, 2010  
 9:00 am Sessions  
 Noon Lunch  
 1:00 pm Sessions  
 7:00 pm Dinner  
 8:00 pm Entertainment

Registration: Debbie Reynolds  
 Nmfiesta@msn.com

Cost: \$95 per person




**Our La Luz Chapter scholarship has been established. Tax deductible donations may be made by sending a check to:**

University of New Mexico Foundation, Inc.  
 MSC07 4260  
 1 University of New Mexico  
 Albuquerque, NM 87131-0001

**Be sure to provide the following information on your check:**

**La Luz Chapter, ABWA Scholarship**



**American Business Women's Association Summer Bowling League Is Now Forming**

**Wanted:**  
**3 person teams**  
**Any combination of men and women**

Starting Date is  
 May 17, 2010 at 6:00 p.m.  
 Monday Nights  
 Cost: \$16.00/person

Location: Holiday Bowl on Lomas  
 All pin money goes towards ABWA Education Funds

**Call and Reserve a spot for Your Team**

Contact

Debbie Reynolds	H: 884-3136
	W: 761-7054
Anne Baca	H: 281-5704
	W: 243-5263

## Executive Board Meeting Minutes

La Luz 2009-2010 Executive Board Meeting Minutes  
May 13, 2010

Meeting Started at 5:30 p.m.

Attendees: Mychelle Andrews, Michelle Tabacchi, Marlene Hall, Inga Mass, Margaret Speer, Jeanne Banks and JoAnn Torres.

- April Board Meeting Minutes – Approved.
- Member of the Month chosen.
- Area Council - Jeanne
- Fiesta Mtg. – The Fiesta committee will visit each chapter meeting to encourage attendance of the event. Guests welcome. Speakers are confirmed. Margaret will provide two bios of speakers for Fiesta.
- Website Updates – Marlene recommended update for Board Surprise being a business mtg. **Kathy to update website. Mychelle will contact her.**
- April Treasurer Report reviewed - Trivia Night proceeds discussed.
- Banner – We need to update the banner. Patches no longer being given. Mychelle offered to make certificates that are made instead into a button and we'll put buttons on a new banner background. Mychelle's company, Red Hot Inkers, will provide the buttons at not charge.
- WIN Café – Mychelle Suggested we do two cafes for May and June meetings. Survey must be done in June. **Jeanne and Marlene will help Mychelle assist members with using WIN.**
  - **Mychelle will bring 2 computers Jeanne will bring one. Mychelle will bring instructions for handouts.**
- Elections
  - Chair is Luisa
  - Jeanne – Encourage new committee chairpersons
  - Joint meeting with old/new chairpersons of committees will be held in July.
- Member Interest Survey on WIN. **All board members of WIN need to complete the survey.**
- Jeanne-results of survey needed by August meeting. **Mychelle will create a chapter survey that's more specific to our chapter.** Goal is to hand it out at the May and June meetings, or June and July.

Michelle will coordinate with Marlene and Inga to devise member involvement plan for Board Surprise meeting.

>>Chapter Photos – **Michelle asked Inga to upload photos to WIN.**

- Standing Rules –MyChelle emailed standing rules in March. **Michelle will ask Barbara if she'll chair the standing rules committee. Michelle will assist Barbara.**
- Vision-We do not have a "Vision" in our Best Practices book. There is a place in WIN to put this.
- It's the step before the Mission Statement. The mission is executing the vision. Per Jeanne's recommendation, **Mychelle will incorporate this into the survey.**
- Documents On WIN –tabled for June Board meeting. Fundraising, Fiesta, Best Practices, Logo for Best Practices are the current documents. Any ideas for other documents are welcome.
- Fund Raising Committee - Jeanne suggested follow-up committee meeting will be held to critique the process. Trivia night was a great success. Many requests for another event this Fall.
- Garage Sale is June 26<sup>th</sup>. Jeanne and Luisa are collecting items.

## Executive Board Meeting Minutes (Cont.)

- Program Committee Report -
  - Program and meal for May reviewed.
  - Business Associate Event for June meeting – Margaret has folders but not certificates. Jeanne has certificates. We have seven mugs for recipients. Judi is in charge of event. Recipients not yet determined. Using certificates was discussed but not finalized.
  - Birthday Party – Hotel allows bringing in a cake. **We will get a cake from Costco. Judi will pick it up.**
- Membership Committee Report – Sharon (Kathy) Both absent.
  - Chapter Cards for Sympathy, Birthday, etc.
  - **Marlene will email Luisa to remind her to contact Margaret about the cards mentioned at the April meeting at [lgdancer@BasicISP.net](mailto:lgdancer@BasicISP.net)**
- Professional Development Committee Report - Barbara (Michelle) Michelle reported in Barbara's absence.
  - Next Newsletter
  - **MyChelle will do a bio. and will include info on qualifications to be a Woman of the Year and Top Ten for the newsletter to encourage more applicants next year.**
  - Articles for Newsletter - Inga
- La Luz Chapter Meeting Agenda reviewed. **MyChelle will ask Luisa and her committee to contact all chapter members to see if they're interested in any of the positions and also if they'd be willing to serve on a committee.**
- **Judi to announce upcoming garage sale under the Fundraising report.**
- May meeting agenda reviewed. **Michelle and JoAnn will sell tickets for door prizes.**
- Next Board Meeting – June 10, 2010

Meeting Adjourned 7:10 p.m.



***The Albuquerque & Santa Fe Chapters of the  
American Business Women's Association  
Proudly Present  
Our Annual  
NEW MEXICO FIESTA 2010***

**Courtyard Marriott**

**July 16 – 17, 2010**

**5151 Journal Center Boulevard**

**Albuquerque, New Mexico 87109**

**505-823-1919 / 877-905-4496**

**505-823-1918 (fax)**

**\$79 a night plus tax**

**Event Agenda**

July 16, Friday	6:00 pm – 7:00 pm	Registration
	6:00 pm – 10:00 pm	Social Hour & Pasta Bar & Entertainment Jewelry / Perfume Swap
July 17, Saturday	8:00 am – 8:45 am	Registration / Breakfast Coffee & Danish
	8:45 am – 11:45 am	Seminars, Shopping
	11:45 am – 2:00 pm	Lunch – Guest Speakers – Candidates – DVP
	2:00 pm – 6:00 pm	Seminars, Shopping
	7:30 pm – 10:00 pm	Dinner/Fun

Full registration is \$95 a person. Additional information can be found by clicking on the Fiesta link at <http://www.abwa-laluz-abq.org/current-events.html>, and then follow the link for New Mexico Fiesta 2010.

The hotel is \$79 plus tax a night. Room rates are valid until June 21, 2010. More hotel information can be found by calling 1-877-905-4496.

**The conference features seminars by:**

**Seminar 1 - Tracie K. O'Geary**

**Performance Accelerator / Facilitator with Fortitude**

**Topic: Professional Presentations**

**Seminar 2 - Dan Gerry**

**Soaring Eagles Institute**

**Topic: Discovering Your Passions and Strengths**

**Guest Speakers Katie Snapp**

**Beter-Leadership.com**

**Topic: Women's Leadership Skills**

**Deb Schadaram - District VI Vice-President**

**Seminar 3 - Will Reichard**

**Social Media**

**Seminar 4 -Jennifer Cole**

**Cole Financial Consulting Company**

**Topic: Money Mindfulness, Habits and Attitudes**



**NEW MEXICO FIESTA  
2010**

**Registration**

**Deadline for Registration ..... July 1, 2010**

Name: \_\_\_\_\_  
 Street: \_\_\_\_\_  
 City: \_\_\_\_\_  
 State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Contact Phone: \_\_\_\_\_  
 Email: \_\_\_\_\_

Registration for all activities is \$95.00. For planning purposes, please check each activity you will be attending:

- Friday Night Pasta Bar & Social Hour & Entertainment - Jewelry / Perfume Swap
- Saturday Seminars to include Lunch
- Saturday Night Dinner and Entertainment
- Will you be bringing a guest for Saturday Evening? Fee is \$35.00

Please indicate any special dietary needs (please explain):

\_\_\_\_\_

Please make check payable to ABWA ABQ Fiesta 2010. Send this form and payment by July 1, 2010 to:

NM Fiesta Registration  
 Debbie Reynolds  
 2408 Alvarado Dr NE  
 Albuquerque, NM 87110

## Professional Development Opportunities Check List

### La Luz Business Skills Tuition Reimbursement

#### Qualification

- Max of 1 per fiscal year one half (1/2) of the tuition up \$80
- Female US Citizen
- Must be a member of La Luz ABWA
- Enhances Life Skills and / or Career Skills

#### Process

- Submit application to Barbara Torres at least 2 weeks prior to the registration deadline. Email to [TorresBW@aol.com](mailto:TorresBW@aol.com) or snail mail to: PO Box 478, Tijeras, NM 87059-0478. Include:
  - a. course description
  - b. rationale for attendance
  - c. date, time and location of class
2. Professional Development committee will vote on approval, requires a majority vote
3. Applicant will be notified of approval
4. After attending the class:
  - a. submit a written report for publication in the newsletter
  - b. receipt

### SBMEF Business Skills Tuition Reimbursement

#### Qualification

- Max Per fiscal year one half (1/2) of the tuition up \$500
- Minimum per reimbursement \$50
- Must attend a licensed, accredited or state-approved institution in the United States or its possessions, territories, or districts
- Female US Citizen
- Does not need to be a member of ABWA

#### Process

1. Submit application within 90 days of attending the course. Include:
  - c. course description
  - d. rationale for attendance
  - e. verification of the institution's or organization's credentials

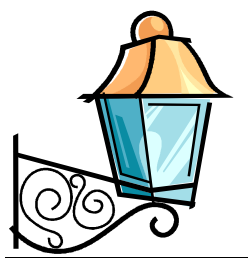
### Outright Grants Program Qualifications

- Max Per fiscal year \$1,500
- Funds are to be used only for tuition, books and fees.
- Female US Citizen
- Must be at least at the sophomore level in college (completed 45 credit hours) applying for funds to be used the following year.
- Does not need to be a member of ABWA
- Have a 2.5 or better GPA on a 4.0 scale
- Must be seeking a baccalaureate degree or higher

#### Process

1. Complete the candidate information section of the SBMEF application in full.
2. Provide official transcripts of grades from all colleges attended.
3. Write a one-page biographical summary
4. Submit three current letters of reference from persons other than relatives.

-----



### **ABWA Executive Director**

Rene' Street

### **ABWA National Headquarters**

9100 Ward Parkway  
Post Office Box 8728 Kansas City, MO  
64114-0728  
Phone: (816) 361-6621 Fax: (816) 361-4991  
Member Services: (800) 228-0007  
Website: [www.abwa.org](http://www.abwa.org)



### **ABWA 2009-2010 National Officers**

President –Casey Coven  
Vice President – Pam Carvell  
Secretary/Treasurer – Lynn Drowne  
District VI Vice President - Deb Shadaram

### **La Luz 2009-2010 Officers and Committee Chairs**

#### **Executive Board**

President – MyChelle Andrews  
Vice President – Michelle Tabacchi  
Secretary – Marlene Hall  
Treasurer – JoAnn Torres  
Board Delegate – Kathy Elrick

#### **Committee Chairs**

Professional Development Committee Chair –  
Barbara Torres  
Program Committee Chair – Judi Anderson  
Fund Raising Committee Chair –Jeanne Banks  
Membership Committee Chair –  
Sharon Winings

### **La Luz Lamplighter Editor**

Inga Mass  
6111 Dungan NE.  
Albuquerque, NM 87109  
~~~~~

Do you have an idea or story for the Lamplighter?

Do you have accomplishments you would like to share with other chapter members?

Do you have pictures or an event to share with the Chapter?

Send your articles, pictures, or ideas to Inga Mass at

[ingamass@comcast.net](mailto:ingamass@comcast.net)



Log on to our Website at:  
[www.abwa-laluz-abq.org](http://www.abwa-laluz-abq.org)

### **ABWA – Albuquerque and Santa Fe Chapters Meeting Nights and 2009-2010 Presidents**

|                             | Meeting Night                                     | President        | Phone | E-Mail                                                                 |
|-----------------------------|---------------------------------------------------|------------------|-------|------------------------------------------------------------------------|
| Albuquerque Charter Chapter | 2 <sup>nd</sup> Tuesday<br>MCM Elegante           | Lorraine Garcia  |       | <a href="mailto:lgarcia@isaalb.com">lgarcia@isaalb.com</a>             |
| High Noon Chapter           | 3 <sup>rd</sup> Thursday<br>Shoneys/Louisiana     | Yolanda Arrey    |       | <a href="mailto:y.arrey@att.net">y.arrey@att.net</a>                   |
| La Luz Chapter              | 11:30<br>4 <sup>th</sup> Thursday<br>MCM Elegante | MyChelle Andrews |       | <a href="mailto:mkandrews@cabq.gov">mkandrews@cabq.gov</a>             |
| Tierra Encantada Chapter    | 3 <sup>rd</sup> Tuesday<br>Santa Fe               | Colleen Herrera  |       | <a href="mailto:colleenherrera@gmail.com">colleenherrera@gmail.com</a> |

All Meetings in the evening unless noted otherwise.